

# 5 steps on how to print your QUOTATION

## CREATE A NEW COMPANY ACCOUNT

\*Creating a personal account will not grant you the ability to acquire any quotation

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## PRINT QUOTATION UNDER "VIEW AND EDIT CART"

Once you have added items to your cart,

- You will get the option to edit your Cart
- Scroll down under the "Edit Cart" page
- Click "Print Quotation" at the bottom right

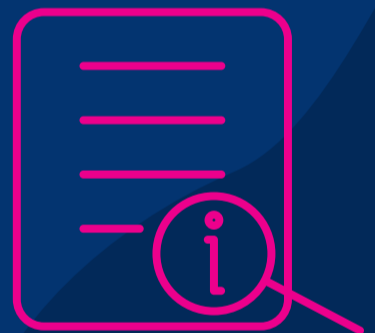
2



## Fill up the QUOTATION FORM

Fill in your basic information after clicking "Print Quotation"

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## WAIT FOR YOUR STATUS TO BE APPROVED

- On the top right-hand corner of the home screen, click the user button
- Click "My Account"
- Click "My Quotes" to view your status

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## PRINT QUOTATION ONCE STATUS IS "UPDATED"

Once your status has changed from "pending to "updated",

- Under action in the "My Quotes" page,
- click "View"
- Click "Print" to print your quotation

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Description	Qty	UOM	Unit price (SGD)	Total price (SGD)
1481970000 - ACT20P-PRO DCDC B-S Brand: Weidmüller SKU: WH_1481970000 Model: 1481970000 MOQ: 1 COO: DENMARK	1	Piece	\$536.90	\$536.90
			Subtotal	SGD \$536.90
			Shipment	SGD \$0.00
			Promotion	SGD \$0.00
			CST	SGD \$0.00
			<b>SGD \$536.90</b>	

Remarks: Shipping Fees, Promotion Codes or Reward points (if any), can be applied and calculated upon checkout.  
Quotation valid till 13/11/2022